

**Admission Regulations 2011
for foreign citizens
to Vladimir State University
named after Alexander and Nikolay Stoletovs**

General Conditions

1. The Present Admission Regulations are based on:
 - The “Education Act” of the RF # 3266-1 “ d.d. 10th of July, 1992 (with modifications d.d. 13.01.1996 – 29.12.2010),
 - Federal Law # 125-FZ “On the Higher Education and Post graduate Education” d.d. 22nd of August 1996 (with modifications d.d. 10.07.2000 – 28.12.2010),
 - Regulations about the Educational Institutions of Higher Education, confirmed by Government Regulation #71 of the RF d.d. 14th of February 2008,
 - The rules of Acceptance of foreign citizens to nationally accredited Educational Institutions of Higher Education , confirmed by the decree # 442 of the Ministry of Education and Science d.d. 21st of October 2009 (with the modifications d.d. 18th of January, 11th of May, 2011),
 - The Decree #841 of the Ministry of Education and Science of the RF “On the Confirmation of the Rules of Acceptance of foreign citizens to nationally accredited Educational Institutions of Higher Education”,
 - Admission Regulations 2011 for foreign citizens to the Vladimir State University n.a. A.G. and N.G. Stoletovs.
 - The list of Entrance Tests of nationally accredited Educational Institutions of Higher Education, confirmed by the Decree #505 of the Ministry of Education and Science d.d. 28th of October, 2009,
 - The list of educational directions of training, according to which additional creative and/or professional Entrance Tests can be held, when accepting to nationally accredited Educational Institutions of Higher Education for Bachelor’s Degree Program; confirmed by the Decree #719 of the Ministry of Education and Science of the RF d.d. 10th of December, 2009,
 - The Decree of the Ministry of Education and Science of the RF#63 d.d.25th of January, 2010 “On matching of the list of educational directions of training of Higher Education, confirmed by awarding “Bachelor” and “Master” degrees, confirmed by the Decree #337 of the Ministry of Education d.d. 17th of September, 2009, with the directions of training of Higher Education, specified in the All-Russian classifier of educational specialties (RCES 009-2003), that was accepted and put into force 30th of September, 2003 by the ordinance #276 of the State Committee of the RF for Standardization and Metrology.
 - Other legislative act of the RF, decrees of the Ministry of Education and Science of the RF, instructions and instructive letters of Federal Service for Supervision in the Sphere of Education and Science .

2. The present Admission Regulations regulate the acceptance of foreign citizens (according to the part II of the Federal Law section # 115-FS d.d.25th of July, 2002 “On Legal Status of foreign citizens in the RF” (with modifications); where the notion for “foreign citizen” is person without citizenship), including compatriots abroad (further – foreign citizens), who enter State Educational Institution of Higher Professional Training, the VSU (further the VSU) for studying according main educational programs of Higher and Secondary Professional Education.
3. Acceptance of foreign citizens to the VSU in the part, that is not adjusted by the Present Admission Regulations, is performed in accordance with the VSU Admission Regulations in 2011.
4. Acceptance of foreign citizens to the VSU for studying according main educational programs of Higher Professional Education is performed in accordance with International Contracts of the RF and Intergovernmental Agreements of the RF out of the reasonable funds (including the quota, established by the Government of the RF), and Contracts with tuition fees, paid by individual person and/or juridical person.
5. Acceptance of foreign citizens for education out of the reasonable funds is performed:
 - 5.1. Within the quota, established by the Government of the RF in accordance with Governmental Decree of the RF #638 d.d. 25th of August, 2008 “On Cooperation with foreign countries in the sphere of education” (with modifications from 8th of September, 2010).
 - 5.2. In accordance with the Agreement on Providing Equal Rights to citizens of member states, the Treaty on integration intensification in economic and humanitarian fields for entering Educational Institutions, confirmed by Governmental Decree of the RF #662 d.d. 22nd of June, 1999; the Agreement between the Government of the RF and the Republic of Georgia on cooperation in the spheres of culture, science and education, confirmed by Governmental Decree of the RF # 43 d.d. 2nd of February, 1994; and other international treaties and intergovernmental agreements of the RF.
 - 5.3. On the ground of the Certificate of the participant of State Program of Support for the Resettlement in the Russian Federation of Compatriots Residing Abroad, having become participants of the Program, confirmed by the presidential decree of the RF #637 d.d.22nd of June, 2006 (with modifications from 10th of March, 30th of June, 2009, 12th of January, 2010).
6. Acceptance of foreign citizens, specified in sub-paragraphs 5.2 – 5.4 of the present VSU Admission Regulations for getting education out of the related funds is performed on a competitive basis in accordance with the VSU Admission Regulations 2011.
7. Acceptance of foreign citizens to the VSU for education under Contracts with tuition fees, paid by individual person and/or juridical person is realized in within the number, established by the E and T license on the terms, established by the Admission Regulations of Acceptance of foreign citizens.
8. Foreign citizens have the right for non-competitive entrance and prerogative right for entrance the VSU in cases, set by laws and regulations of the RF.

Rolling Admissions

9. Acceptance of documents for the first year of studies is carried out within the following time limits:

9.1. Documents acceptance dates for foreign citizens specified in sub-paragraph 5.1 of paragraph 5 of these Rules are set by the Ministry of Education and Science of the Russian Federation.

9.2. Documents acceptance dates for foreign citizens specified in subparagraphs 5.2-5.4 of paragraph 5 of these Rules of Acceptance of foreign citizens, in accordance with the VSU Admission Rules 2011.

9.3. **From the 1st of April till the 16th** of September for foreign citizens, entering for education under Contracts with tuition fees, paid by individual person and/or juridical person.

10. Applicants seeking admission to the first year of study have the right to send their applications and all necessary documents via common public postal service operators (hereinafter referred to as 'by mail').

Documents sent by mail are accepted if they arrive within time limits set by sub-paragraphs 9.2 and 9.3 of the paragraph 9 of these Admission Regulations. The date of documents' arrival to the VSU is the date, specified on a post-mark, put at the point of departure.

By sending documents by mail, an applicant should enclose copies of the documents, verifying his personal identity and citizenship, copy of state certificate of the education and other documents, set by these Admission Regulations.

Documents are sent by mail with notification and list of enclosures. Notification and list of enclosures are the ground for confirmation of acceptance an applicant's documents.

11. When entering the VSU for getting a bachelor's degree, a foreign citizen should submit state general certificate of the complete secondary education or secondary vocational education, or the international state certificate, which is equivalent to the state certificate of the complete secondary general education or secondary vocational education in the Russian Federation.

When entering the VSU for getting a master's degree, a foreign citizen should submit bachelor's diploma or a diploma of complete higher professional education, or another education certificate that is equivalent to the similar levels of qualification in the Russian Federation.

12. When applying for admission to the VSU (in the Russian language) a foreign citizen should submit the following documents:

- state general certificate of education and its application (if the latter one is set by laws and regulations of the government, where the document was issued), authorized according to established procedure (if necessary), from the list, specified in paragraph 11 of these Regulations of acceptance of foreign citizens;
- Properly notarized translation in the Russian language of the foreign educational certificate and the attachment to it (if applicable under the law of the state where the certificate was issued);
- copy of an applicant's identification document or any document verifying personal identity of a foreign resident in the Russian Federation according to Article 10 of Federal Law No.

115-FZ of July 25, 2002 "On the legal status of foreign citizens in the Russian Federation" (with modifications from 30th of June, 11th of November, 2003, 22nd of August, 2nd of November, 2004, 18th of July, 29th of December, 2006, 6th of January, 1st, 4th of December, 2007, 6th of May, 23rd of July, 2008, 8th of May, 3rd, 28th of June, 27th of December, 2009, 19th of May, 23rd, 27th of July, 28th of September, 23rd, 28th, 29th of December, 2010);

- Copy of entrance visa to the RF, in case a foreign citizen have come to the RF with an entrance visa;
- 10 photos 3x4.
- The first and the last name (surname) of the applicant mentioned in any documents translations into the Russian language should be the same as in the entry visa or the notarized translation of the passport

13. Foreign citizens seeking admission within the quota limits established by the Russian Federation Government Decree No. 638 "On cooperation with foreign states in the field of education" d.d. 25th of August, 2008 (with modifications from 8th of September, 2010), in addition to all the documents specified in Par. 12 of these Regulations of acceptance of foreign citizens should also submit a referral by the Ministry of Education and Science of the Russian Federation.

14. In his/her application for admission an applicant should state that he/she had a look at the license granting the University the right to deliver educational services, the certificate of state accreditation for the chosen major/specialization and all the supplementing documents, or state that there is no such certificate and verify such statement by his/her personal signature. Applicant's personal signature should also be placed on the following documents:

- getting the higher professional education for the first time (for the applicants seeking admission on the grounds of subpar. 5.2 – 5.4 of these Admission Regulations of acceptance of foreign citizens for getting state-subsidized education.

- document certifying the passing of the Russian Federation Unified State Examination (USE) and listing the results of USE, or giving the information about the place of passing USE during the extension period (if applying to the University on the grounds of the results of USE);

- acknowledgement of applying to no more than five higher education institutions (when applying to the University on the grounds of the results of USE);

- acknowledgement of the date, the certificate of education was submitted;

- statement of being familiar with the rules of appeal when seeking admission as a first year student on the grounds of the entrance examinations results, additional entrance tests and certification tests;

- consent to processing of one's personal data in the order established by Federal Law No. 152-FZ of July 27, 2006 "On the personal data".

If there were passed several USE, and their duration has not expired yet, an applicant should indicate in his/her application which results of USE of what subjects should be used.

If an applicant provides false information about him/herself, the University retains the right to return the documents to the applicant without processing.

15. For every applicant a permanent record is opened, where all the submitted documents and the materials of entrance exams are kept. When submitting documents in person, an applicant is given a special receipt with a list of accepted documents and testifying the acceptance of documents.

Entrance Exams

16. Entrance exams are set by the list, specified in Application 1 to the VSU Admission Regulations 2011.
17. Entrance Exams for foreign students, specified in subpar. 5.2 – 5.4 of these Admission Regulations of acceptance of foreign citizens when applying for the first year of full-time education, are held within time limits, specified in the VSU Admission Regulations 2011.
18. For foreign citizens, who enter the University under Contracts with tuition fees, paid by individual person and/or juridical person, Entrance exams in general education subjects (liberal arts) are held in written form (a test). Entrance Exams in drawing and other creative subjects are held in form of a creative exam; entrance exams in Physical Training – in qualifying standards.
19. If the foreign citizens specified in subpar.5.2. – 5.4 of the per.5, of these Regulations, enter the University under Contracts with tuition fees, paid by individual person and/or juridical person, passed USE in general education subjects, which are included in the list of the entrance tests for the major or specialization chosen by an applicant, the VSU accepts the results of USE as the entrance examinations results.
20. Foreign citizens who have the right to study at the University at the expense of the relevant budget and who are the winners and prize winners of the final stage of the all-Russian school-level academic competitions (Olympiads) are accepted without entrance exams to the VSU (chosen majors/specializations should correspond to the academic area covered by the Olympiad).

Results scored by the winners and prize-winners of the final stages of all-Russian school-level Olympiads are accepted by the VSU as the highest results of the entrance exams (equal to "100" points) in relevant general education subjects (when applying to the major/specialization not corresponding to the academic area covered by the Olympiad).

21. The procedure of admitting foreign citizens, winners and prize-winners of the school-level olympiads, to the VSU is established by the Ministry of Education and Science of the Russian Federation decree # 285 d.d. 22nd of October, 2007 (with modifications from 4th of September, 2008, 20th of March, 6th of October, 2009, 11th of October, 2010).
22. Foreign citizens mentioned in subparagraph 5.1 of Par. 5 of these Admission Regulations of acceptance of foreign citizens are admitted to the VSU without preliminary examinations on the

ground of the assignments from the Ministry of Education and Science of the Russian Federation.

Enrollment

- 23.** Enrollment of foreign citizens mentioned in subparagraphs 5.2. – 5.4. of Par. 5 of these Admission Regulations of acceptance of foreign citizens for tuition-free studying at the expense of a relevant budget is conducted according to the procedure and within the time limits established by the VSU Admission Regulations 2011.
- 24.** Enrollment of students, mentioned in subpar. 5.1 of Par.5 of these Regulations of acceptance of foreign citizens, who enter the university on the ground of the assignments from the Ministry of Education and Science of the Russian Federation is conducted within the set time limits, defined by the Ministry of Education and Science of the Russian Federation itself.
- 25.** Enrollment of foreign citizens under contractual agreement, with tuition fees paid by individual and/or juridical person, continues **till the 5th of October**.